

## CIRCLE

### THREADING THE FABRIC

Circle shades are mounted using 1.2mm cord and arch support clips. The circle is usually shipped in a cylindrical shape.

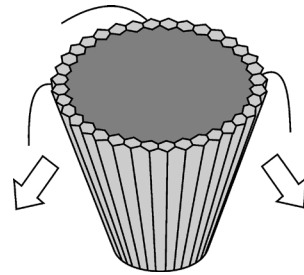
The fabric will arrive with two pieces of cord cut longer than the diameter of the circle. One cord runs vertically while the other runs horizontally through the fabric circle.

With the cylinder standing on end, untie the ends of the cords, be careful not to let the cord slip through the fabric. Pull equal lengths of cord from the cells at the bottom of the cylinder.

### FORMING THE CIRCLE

Turn the cylinder over so that the loose ends of the cord are at the top, which will become the outside curve of the circle.

Flatten the cylinder into the circle by gently pushing down and out at the top.



### MOUNTING THE CIRCLE

To inside mount the shade, the window must be at least 1 1/8" deep. For flush mount, position the arch clips so that the clip fingers are 3/4" inside the window casement.

Outside mounts require a flat surface around the window opening at least 5/8" wide.

Attach four arch support clips; one each at the top and bottom and one on each side. Use a ruler and a level to locate the clips at the widest vertical and horizontal points.

For outside mounts, position the outer edge of the clips at the desired height and width - one each at the top and bottom and one on each side.

Do not tighten the screws so that you have some clearance between clips and the mounting surface to tie off the cords. Place the shade in the window opening with the cords vertical and horizontal.

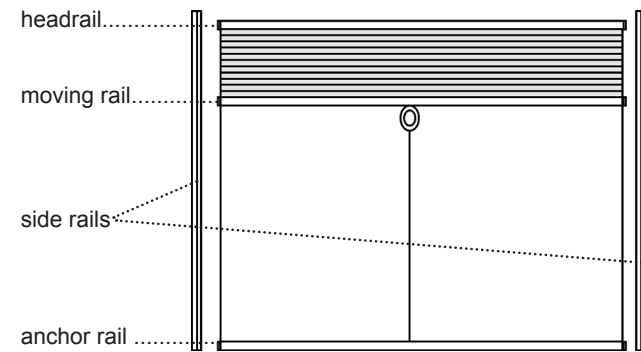
Wrap one end of the horizontal cord around the screw holding that side's arch support clip. Tighten the screw. Pull cords taut and tie it off to the clip and then tie off on the other side.

Follow similar procedure for the vertical cord at the top and bottom of shade.

## SKYLIGHT SHADES

Note: Five rails are used; headrail, moving rail, anchor rail, and two side rails. All but the moving rail are attached to the mounting surface, either directly or via installation brackets.

The side rails can be positioned inside or outside the window opening, depending on how the shade was ordered.



### INSIDE MOUNT HEADRAIL

Position the first two brackets 2 1/2" from the ends of the shade. Evenly space any additional brackets between the two end brackets. Brackets may be mounted to ceiling or the top or inside of window frame.

To attach the brackets, the flat surface of the window casement must be at least 1" deep for small rail or 1 5/8" deep for large rail.

### OUTSIDE MOUNT HEADRAIL

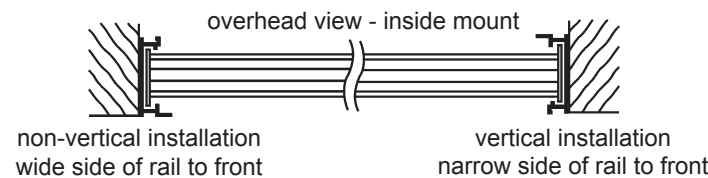
Position the first two brackets 3" from the ends of the shade. The top of the bracket should be positioned at the desired height of the shade. Evenly space any additional brackets between the two end brackets.

The brackets are mounted using the rear bracket holes. Mount the ends of the installation brackets on a flat vertical surface at least 3/4" high.

### INSIDE MOUNT SIDE RAILS

The side rails are screwed to the inside of the window casement using the pre-drilled holes. In non-vertical (sloped) installations, the wide side of the side rail is in front, flush with the front edge of the opening. In vertical installations, the narrow side of the side rail is in front, flush with the edge of the opening.

After mounting the side rails, measure the distance between each of them at each end. They must not be more than 1/4" out of parallel for proper shade operation. If necessary, install wood shims under the mounting screw locations.

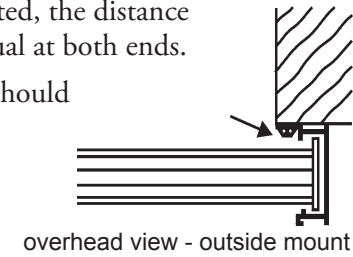


### OUTSIDE MOUNT SIDE RAILS

With outside mounts, the side rails will have the holes drilled in the groove near the edge of the widest side of the side rail. Attach the widest side of the side rail to the outside of the window casement using the appropriate fasteners.

The narrow side on the side rail should be at the front of the shade, whether the installation is vertical or non-vertical. After the side rails are mounted, the distance between them should be equal at both ends.

The ends of the bottomrail should barely touch the side rails.



### INSTALLING THE ANCHOR RAIL

Cut the rubber bands holding the rails and fabric together and lower the anchor rail to the bottom of the side tracks.

Be careful not to tangle the cords. The open side of the anchor rail should face up, with the spring and cords exposed. (The open side may be covered by a fabric strip; remove it to make any shade adjustments.)

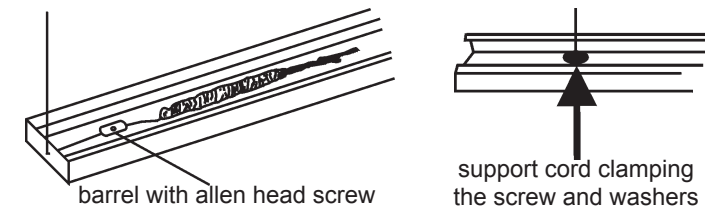
With outside mount, snap anchor rail into the installation brackets the same way you installed the headrail. If necessary, installation brackets can also be used with inside mounts, but it is preferable to screw the anchor rail directly to the sill.

Center the rail within the side tracks before direct mounting.

### ADJUSTING THE TENSION CORDS

The tension cords should be just tight enough to hold the moving rail in position anywhere along the length of its travel. The moving rail should slide easily, yet not drift when it is released.

To adjust tension remove the fabric strip from the anchor rail. Loosen the allen head screw in the barrel so that the cord can be adjusted to desired tension. Tighten allen screw.



### SUPPORT TENSION CORD

If the shade is wider than 36" there will be a support cord, it should be very taut when the shade is installed.

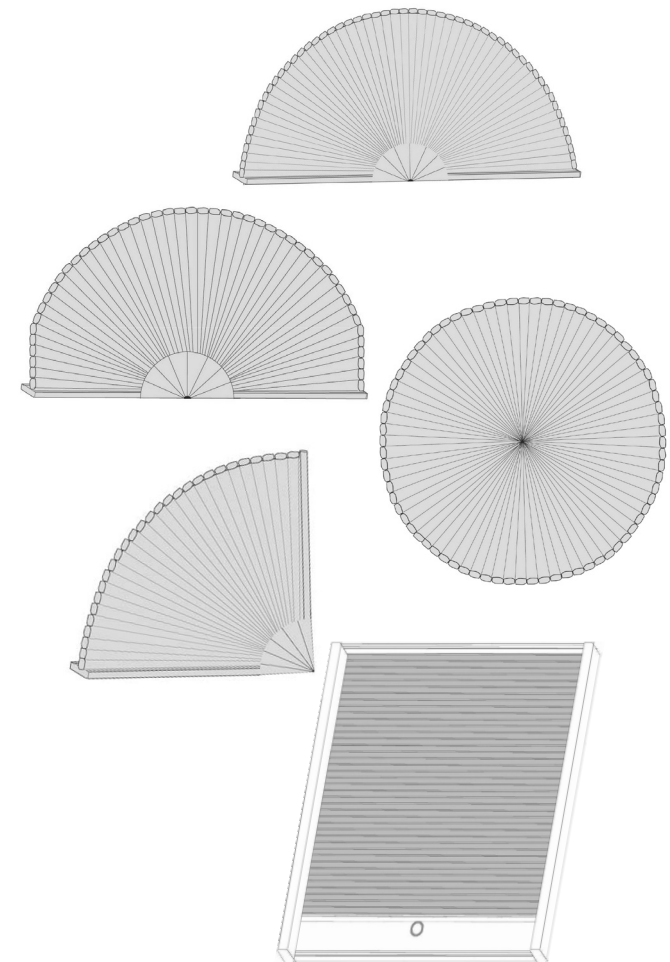
To adjust it, loosen the support cord clamping screw, pull the cord through the two washers to the desired tension, then re-tighten the screw.

Make sure the cord is held tightly between the two washers.

# CELLULAR SPECIALTY SHADES

## INSTALLATION & OPERATING INSTRUCTIONS

ARCH • HALF ARCH • CIRCLE  
& SKYLIGHTS



### QUESTIONS?

Call Vista's hotline for quick assistance.

800-726-3380

## SKYLIGHT SHADES

Acquaint yourself with the shade terminology used before proceeding.

## ARCH & HALF ARCH

### INSIDE MOUNT

Position the first two brackets 2 1/2" from the ends of the shade. Evenly space any additional brackets between the two end brackets.

To attach the brackets, the flat surface of the window casement must be at least 1" deep for small rail and 1 1/2" deep for large rail.

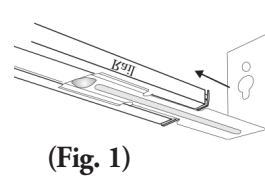
To fully recess the shade, the opening must be at least 2 1/2" deep for small rail and 3 1/2" deep for large rail.

Note: 3/8" or 1/2" single cell Cellular shades use small rail.  
Double cell or 3/4" single cell Cellular shades use large rail.

### INSIDE MOUNT USING SIDE/END MOUNT BRACKETS

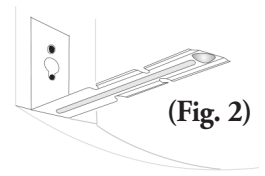
Insert the brackets into the small grooves on top of the rail. (Fig. 1)

Pull the endcap out of the headrail and slide the bracket on. Replace the endcap and slide the bracket all the way into the headrail.



(Fig. 1)

Hold the shade assembly in the window opening and mark where to drill holes for mounting bracket screws. (Fig. 2)



(Fig. 2)

After making and drilling the mounting screw holes, again position the shade assembly in the window opening. Gently pull the fabric forward to install the mounting screw. Be careful not to damage or wrinkle the fabric.

To fully recess the shade, the flat surface must be at least 1 5/8" deep for small rail 2 7/16" deep for large rail.

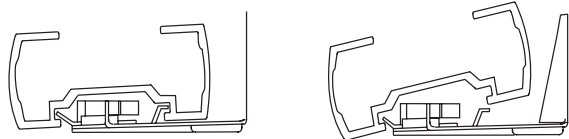
### OUTSIDE MOUNT

Position the first two brackets 2 1/2" from the ends of the shade. Evenly space any additional brackets between the two end brackets.

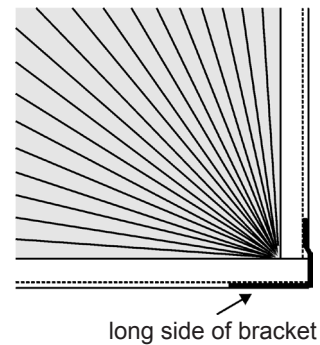
Mount the ends of the installation brackets on a flat vertical surface at least 3/4" high.

### INSTALL THE RAIL

The front lip on the bracket fits into the front groove on the top of the rail. While holding the rail in the front groove of the bracket, make sure there is no fabric caught between the back of the bracket and the rail. Then push the rail down into the back of the bracket until you hear it snap in place.



Half arch shades use two rails, with the vertical rail butting against the top of the horizontal rail. Fan out the fabric and connect the two rails using an end mount bracket. The long side of the bracket fits into the small grooves on the horizontal rail and the short side fits into the small grooves on the vertical rail.

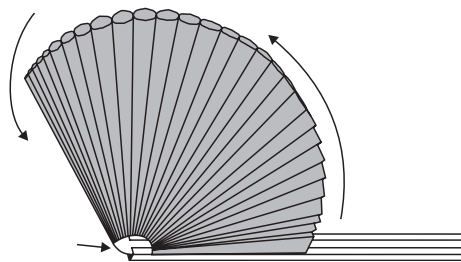


long side of bracket

### INSTALL FABRIC TO RAIL

Note: Arches that are not perfectly circular will have the right and left sides marked on the top and bottom cells. Be sure to adjust the fabric correctly so that the trimmed side will be on the outside of the arch.

Your arch will arrive with a filler strip inserted into the bottom cell of the fabric stack. Slide the fabric stack to the middle of the rail. Fan it out and insert the first stiffened cell onto the rail as shown. Install the end caps onto the rail.

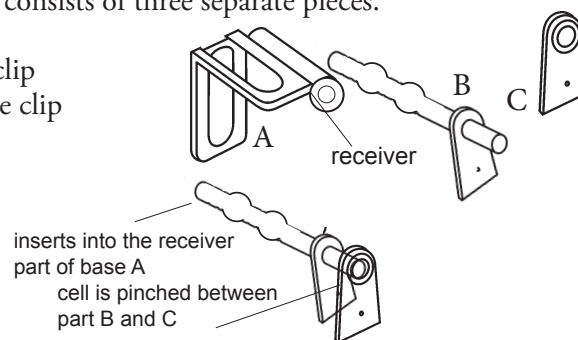


### INSTALL ARCH SUPPORT CLIPS

Arch clips are designed to help hold the arch shade fabric in the desired position and prevent it from sagging. You have been supplied with the necessary quantity of arch clips to accommodate your particular arch.

The clips consists of three separate pieces.

- A. Base
- B. Male clip
- C. Female clip



The arch clip can be used for inside or outside mounts. For inside mounts (inside the soffit of the arched window) use the screw slot in the top of the arch clip base.

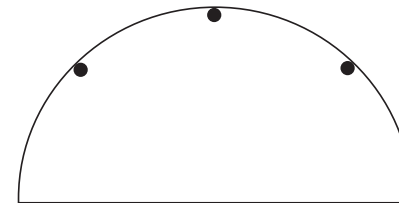
For outside mount (in the wall surrounding the arched window) use the screw slot on the back of the arch clip base.

### INSIDE MOUNT ARCH CLIPS

Position the first arch clip base (A) at the top center of the arch window jamb with the front of the base approximately 1 1/2" from the front of the jamb. Mount the arch clip base (A) with the screw provided. A hollow wall plug may be necessary if wood is not found.

Space the remaining arch clip bases (A) provided equal distances on each side of the center arch clip base (A) and mount them at the same depth as the center one.

center of arch - first base clip

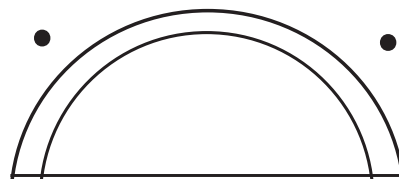


### OUTSIDE MOUNT ARCH CLIPS

Find the center pleat of your arch shade fabric and the center of your arched window jamb. Hold the center of the fabric up at the center of the window jamb until you have reached the desired height. Place a small pencil mark on the wall at the top of the fabric. Position an arch clip base (A) with the top approximately 3/8" above your mark and mount.

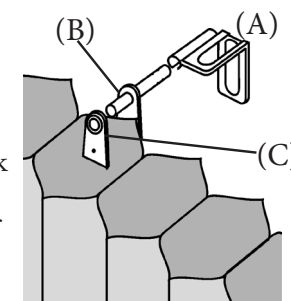
Space the remaining arch clip bases (A) provided equal distances on each side of the center arch clip base (A) and mount them at the same depth as the center one.

center of arch - first base clip



| Arch Width | # Clips |
|------------|---------|
| Up to 23"  | 1       |
| 23" to 46" | 3       |
| 46" to 69" | 5       |
| 69" to 84" | 7       |

Find the center pleat of your arch shade fabric. Gently lift and fan out the fabric until the center section fits the window opening. Place the male clip (B) at the back of the back cell or pleat and place the female clip (C) at the front of the back cell or pleat.



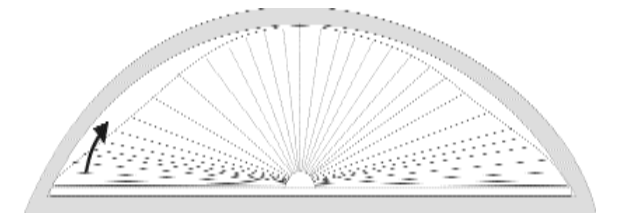
Pinch the fabric between both parts (B & C) by firmly pressing (B) and (C) together until you feel them lock in place.

Continue to lift and fan out the fabric and attach clips (B&C) to the fabric for each arch clip base (A) already mounted to the wall or jamb.

Line up the male clip (B) with its matching arch clip base (A) at the center of the arch. Slowly push the male clip (B) into the receiver hole in the arch clip base (A) until you feel a snap.

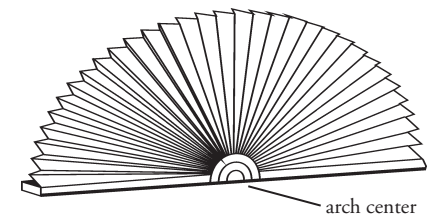
Continue this process until all clips are attached. Each receiver has four depth adjustments. If necessary continue to push the male clip (B) inward until you have reached the depth desired.

Check the fit of the arch. Reposition the fabric in the clips if necessary. Be careful not to wrinkle or damage the fabric when removing the clips.



### ATTACH THE ARCH CENTER

Once your arch is installed, peel the paper liner from the double sided tape on the back of the arch center and attach it to the center of the bottom rail.



### CARE AND CLEANING

#### DUSTING & VACUUMING

Cellular Shades can be dusted regularly to keep them looking new. Use a soft, clean cloth, dusting mitt, or chemically treated dust cloth.

Shades may also be cleaned by vacuuming them with the brush attachment of a vacuum cleaner.

#### SPOT CLEANING

Most stains can be blotted with a damp sponge and mild detergent.

**Important:** Do Not Immerse shade fully in water. Ultrasonic cleaning is not recommended.